

Child Safeguarding Risk Assessment
Written Assessment of Risk of Talbot Senior School

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post Primary Schools (revised 2023)*, the following is the Written Risk Assessment of Talbot Senior School

1. List of school activities	2. The school has identified the following risk of harm in respect of its activities —	3. The school has the following procedures in place to address the risks of harm identified in this assessment -
Daily arrival and dismissal of pupils (High)	Harm from other pupils, people on yard Children at the back of the line unsupervised as teacher leads the line	Arrival and dismissal supervised by Teachers, SNA's and Caretaker Procedure : Lining up – Stop + Watch
Recreation breaks for pupils	Harm from other pupils and people in classroom, on yard and at railings	Supervision by teachers & SNA's on yard Doors of opposite classroom left open if teacher is gone on break All visitors to contact school office Cameras on corridors Supervision Policy
Classroom Teaching	Harm by School Personnel, other pupils, visitors to school	All staff vetted Vetting procedures policy Classroom supervised at all times Teacher to remain in classroom at all times with visitor / coach/ guest speaker/student teacher
One- to one teaching	Harm by School personnel and substitute teachers	School has a policy in place for one to one teaching Open doors Table between teacher and pupil Glass in door

		<p>Vetting procedures policy</p> <p>Communication to subs re supervision policy</p> <p>Booklet for all new staff and subs</p>
Small group Teaching /Pupils sick	Harm by school personnel, other children	<p>School has policy in place for one to one teaching</p> <p>All counsellors /therapists are vetted</p>
One to one counselling / play therapy	Harm by counsellors / therapists	<p>School has policy in place for one to one teaching</p> <p>All counsellors / therapists are vetted</p>
Outdoor teaching activities	Harm from other pupils & people on yard and at railings	<p>Class supervised at all times</p> <p>SNA to be present where applicable</p> <p>Re-entering school premises do so in pairs or with SNA.</p> <p>Toilet usage: supervision policy</p> <p>Do not use classroom toilets</p>
Sporting Activities on campus	Harm from other pupils & people on yard and at railings	<p>Class supervised at all times</p> <p>SNA to be present where applicable</p> <p>Children re-entering school premises do so in pairs or with SNA</p> <p>Toilet usage: supervision policy.</p> <p>Do not use classroom toilets</p>
Sporting Activities off campus	<p>Harm from other pupils</p> <p>Harm from school personnel</p> <p>Harm from pupils from outside agencies</p>	<p>Vetting Procedures Policy</p> <p>Supervision provided by school staff at all times</p> <p>School excursion policy</p> <p>Code of discipline</p> <p>SPHE: Stay Safe</p> <p>No unsupervised access to pupils by any member of staff on tour outings</p>
School outings	Harm from other pupils	Teacher/SNA supervision

	Harm from school personnel Harm from pupils from outside agencies	School excursion policy
Toilet & changing facilities during school outings	Harm from other pupils Harm from school personnel Harm from pupils from outside agencies	Vetting procedure policy School excursion policy Children to be supervised by staff Intimate care policy Supervision and toilet usage policy
Pupils supervised by tour operator staff	Harm from other pupils Harm from tour operator staff	Vetting procedure policy School excursion policy
Pupils with SEN on school outings	Harm from other pupils Harm from school personnel Harm from pupils from outside agencies	Vetting procedure policy School excursion policy SEN Policy
High Risk Pupils	Harm from other pupils Harm from school personnel Harm from pupils from outside agencies	Code of Discipline SEN Policy Supervision Policy School Excursion Policy
Use of toilet and changing facilities in classrooms	Harm by student, another child walking in	Only one pupil at a time in toilet
Lunchtime toilet use	Inappropriate behaviour	Supervision policy and toilet use policy
Annual sports day	Points of entry — Security —all doors open — many adults about — vetting	Supervision policy All fire doors closed Vetting procedures policy Sports day procedures
Fundraising events involving pupils	No Door to door collections	Reminding Pupils Text to Parents
Use of offsite facilities for school activities	Vetting — Potential of inappropriate behaviour	School Excursions policy Vetting procedures policy Supervision and toilet usage policy

School transport arrangements including use of bus escorts / bus drivers /	Risk of harm from personnel	Vetting procedures policy School excursions policy
Pupils on messages	Risk of harm by other adults Unsupervised opening of main doors to let adults in Children going back to collect things from yard Pupils sent on bookings to office	RULE: Children not to open main doors or fire doors to any callers Communicated in class and at assembly Always send pupils in pairs when delivering messages / photocopying/shop/office.... Never alone Cameras on corridors viewed in office CCTV Policy
Care of children with special educational needs, including intimate care where needed	Harm by school personnel	Policy on intimate care
Managing of challenging behaviour amongst pupils, including appropriate use of restraint	Risk of harm to pupils and staff	Restraint Procedures Health & Safety Policy Code Of Behaviour
Administration of Medicine / First Aid	Risk of harm unidentified	Administration of Medicine and First Aid Policy Health and Safety Policy Intimate Care Policy Enrolment Policy Emergency Contact Form Aladdin
Curricular provision in respect of SPHE, RSE, Stay Safe	Non-Teaching of same	School implements SPHE, RSE, Stay Safe in full Contract Form signed by teachers
Prevention and dealing with bullying amongst pupils	Risk of harm due to bullying of a child	We have a strong Anti-Bullying Policy which fully adheres to the requirements of the

		<p><i>Departments Anti Bullying Procedures for Primary and Post Primary Schools</i></p> <p>The school implements The Stay Safe Programme</p> <p>We use Restorative Practice in our school</p> <p>The school has in place a code of behaviour for pupils</p> <p>ABI Training (2019)</p>
Training of school personnel in child protection matters	The non-training of school personnel in child protection matters	<p>The School –</p> <p>(1) Has provided each member of school staff with a copy of the School’s Child Guarding Statement</p> <p>(2) Ensures all new staff have a copy</p> <p>(3) Training and updates at Staff Meeting Croke Park day 1 Beginning of school year</p>
<p>Care of pupils with specific vulnerabilities/ needs such as</p> <ul style="list-style-type: none"> • Pupils from Ethnic minorities/migrants • Members of the Traveller community • Lesbian, gay, bisexual or transgender (LGBT) children • Pupils perceived to be LGBT • Pupils of minority religious faiths • Children in care • Children on CPNS 	<p>The non teaching of the Stay Safe Programme, in particular, the section on identity based bullying.</p> <p>Risk of harm not being recognised by school personnel</p>	<p>The teaching of the Stay Safe Programme</p> <p>Staff are encouraged to avail of relevant training</p> <ul style="list-style-type: none"> • Referral to Care Team • SEN Policy • SEN Pupils may have supplementary teaching of stay safe programme by SET if deemed necessary • consultation with Parents through P/T Meetings Parental Consultations (SET) RSE Parents Meeting

<p>Recruitment of school personnel including -</p> <ul style="list-style-type: none"> • Teachers • SNA's • Caretaker/Secretary/Cleaners • Sports coaches • External Tutors/Guest Speakers • Volunteers/Parents in school activities • Visitors/contractors present in school during school hours • Visitors/contractors present during after school activities 	<p>Harm not recognised or properly or promptly reported Harm to pupils if unsupervised</p>	<p>Child Safeguarding Statement & DES procedures made available to all staff Staff to view Tusla training module & any other online training offered by PDST Vetting procedures Policy to include procedures re recruitment of school personnel</p> <ul style="list-style-type: none"> • No unsupervised access by any external personnel to pupils • Where possible all contract work carried out in school when no pupils are present • Caretaker remains with contractor. All visitors supervised by teacher
<p>Participation by pupils in religious ceremonies / religious instruction external to the school</p> <ul style="list-style-type: none"> • Going to church • Pupils not going to church 	<p>Harm to pupils if unsupervised</p>	<p>Supervision Policy Teacher leads line, support teacher at end of line, SNA's walking with class</p> <p>Road Safety — one designated person helping classes cross the road Support teacher should have designated class SNA and one support teacher to stay with children who don't attend Mass</p>
<p>Use of Information and Communication Technology by pupils in school</p>	<p>Bullying Inappropriate sites / pictures IPads Communicate with other people — eg Roblox and other sites</p>	<p>ICT Policy Anti — Bullying Policy Code of Behaviour Cyber Bullying workshops given annually to pupils and parents Mobile phone policy</p>

	Mobile phones — unsure of procedures if child has a phone on	
Applications of sanctions under the school's Code of Behaviour including detention of pupils, confiscation of phones etc <ul style="list-style-type: none"> • Lunchtime detention • Sick Bay • SEN pupils 	Harm by pupils / personnel	Room beside the office for detention use Communication to teacher and parent in journal SNA with two pupils if staying in or other SNA Supervision by teacher when more than two pupils or as deemed necessary by principal Supervision by Secretary beside staff room Note in journal as to reason for staying in All pupils on crutches or in plaster stay in at office
Students participating in work experience elsewhere TY Students on work placement here	Harm by Student	Child Safeguarding Statement Vetting Procedures No unsupervised access Written agreement with school/college
Student teachers undertaking training placement in school	Student teacher left teaching on their own	Vetting procedures policy Written agreement with college/school
Use of video / photography / other media to record school events	Photographs at assembly by parents 6 th class taking pictures day after confirmation Whole school being aware of any children who are not allowed have picture taken	3 rd class parents sign a form at registration re photos ICT policy Official teacher photographer at assembly Parents may take individual photo of their child only Mobile phone policy
After school Use of school premises for <ul style="list-style-type: none"> • Breakfast Club • Homework Club 	Risk of harm by personnel Pupils leaving after school and not going to club	Vetting procedures policy SCP child safeguarding statement in line with Talbot SNS Child Safe Guarding Statement

<ul style="list-style-type: none"> • Cara Club • Afterschool clubs 		
Swimming	Changing Rooms — public Risk of harm from other adults/personnel SEN Children Mobile Phones Children using toilets	A teacher and SNA accompany the class School excursion policy Intimate care policy Supervision and toilet usage policy
Afterschool use of school premises by other organisations <ul style="list-style-type: none"> • Follow your dream 		Follow your Dream safeguarding statement in line with Talbot Senior School safe guarding statement
Training of school personnel in Child Protection matters	Harm not recognised or reported promptly	Child Safeguarding Statement and DES procedures made available to all staff DLP & DDLP to attend PDST face to face training All staff to view Tusla training module and any other online training offered by PDST BOM records all records of staff and board training
Distance Learning	Inappropriate behaviour online session Videoing of online session Child unsupervised in inappropriate location in home	Zoom Etiquette (Acceptable Use Policy) Zoom licence so that host controls session, enabling waiting room, clear identification of participants Zoom Etiquette
No Communication with Family	Neglect, domestic violence	
Children bringing inappropriate items into school.	Children bringing inappropriate items to school and showing/ using these on school premises, e.g.: inappropriate books, pictures, toy weapons or substances.	Confiscation of inappropriate items, phone call home and code of behaviour as appropriate

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of *the Child Protection Procedures for Primary and Post Primary*.